

City of Pine City
 315 Main Street S, Suite 100
 Pine City, MN 55063
 320-629-2575 (Fax) 320-629-6081

Residential Maintenance Permit Application

ROOFING, WINDOWS, SIDING, MECHANICAL
 (For 1 and 2 family owner occupied dwellings only)

1) SITE INFORMATION					
Project Address: Include Building or Suite No. Project address			Date Applied		Permit No. (Office Use Only)
Lot No.	Block No.	Subdivision Name	Parcel No. (Required) R 42. _____		Fee
Owner Name					Surcharge
Mailing Address of Owner					
City		State	Zip	Telephone	
					Total Fee
2) PROJECT DESCRIPTION (Each type of work is a separate application and fee)					
Description of Work				Construction Value NA	
<input type="checkbox"/> Roofing		<u>Existing roofing must be removed.</u> A Second layer of roofing applied over an existing layer of roofing must be approved by the Building Official before the work is started. Ice and water barrier must be installed from the eve to a point 24" inside of the exterior wall.			Code
<input type="checkbox"/> Windows		Install weather Resistive Barrier under siding.			Type of Construction
<input type="checkbox"/> Siding		Furnace <input type="checkbox"/> Boiler <input type="checkbox"/> Water Heater <input type="checkbox"/> Air Conditioner <input type="checkbox"/>			Occupancy Type
<input type="checkbox"/> Heating, Air Conditioning, Water Heater					Sprinklers
Plumbing Contractor			Plumber Phone #	Bond #	Project Code
Heating Contractor			Heating Phone #	Bond#	
3) CONTRACTOR INFORMATION					
Contractor Name					
Address		City	State	Zip	Telephone
Licensed Contractor's Declaration: I hereby affirm that I am licensed under provisions of Minnesota Statute 326.84. BC Lic # _____					
Signature		Title		Date	
4) OWNER/BUILDER DECLARATION					
I hereby affirm that I am exempt from the State Contractor's License Law: I am building or improving my property by myself. I claim to be exempt from the State License requirements because I am not in the business of building on speculation or for resale and this is the first residential structure that I have built or improved in the past 24 months. (Owner / Builder must also file "Property Owner Waiver" if the contractor's license number is not listed on this application.)					
Signature		Print Name		Date	
5) APPLICANTS SIGNATURE (Check One) <input type="checkbox"/> Owner <input type="checkbox"/> Contractor <input type="checkbox"/> Authorized Agent					
I hereby certify that I have read this application and state that the above information is correct and that I am the owner or the duly authorized agent of the owner. I agree all work will comply with all ordinances and codes of the City, the State of Minnesota and rulings of the building department. I hereby authorize representatives of the City to enter upon the above-mentioned property for inspection purposes. I understand the issuance of a permit and the inspections conducted does not constitute any sort of guarantee from the city that the structure is in perfect compliance with the State Building Code. A homeowner may procure the services of a private inspector if they desire additional protection.					
Signature		Print Name		Date	
Office use only					
Approved By:				Date	